

SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

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Dated this day 8th April 2026

Kelly Pickard

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 13th April 2026 at Swanton Morley Village Hall at 7pm.

Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 9^h March 2026
4. To receive matters arising from the minutes of 9th March 2026
5. Finance
 - a. To Receive a Finance report from the Clerk
 - b. Accounts to approve for payment.

Payee – April 2026	Description	Type	Amount
TV Licence	TV Licence	Direct debit	£15.00
Swanton Morley Parish Council	Grasscutting	Direct debit	£297.50
Anglian Water	Water rates	Direct debit	£350.00
YU Energy	Electricity	Direct debit	£247.02
Force Fresh	Consumables	BACS	£167.21
GB Cleaning	Top Level windows	BACS	£240.00
APF Services	Fire Extinguisher Service	BACS	£348.52
		Total	£1665.25

- c. To receive an update concerning the waste contract and agree any actions necessary

6. Maintenance

- a) To receive an update on the repair to the roof
- b) To receive an update on the refurbishment of the main hall
- c) To receive an update on the repairs to the car park
- d) To receive a quotation to replace five blown glass panels

7. To receive any correspondence relating to the Village Hall

8. To request items for the next agenda

9. To agree the date and time of the next meeting to be held on 8th June 2026