

# SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

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Dated this day 8<sup>th</sup> July 2026

*Kelly Pickard*

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 13<sup>th</sup> July 2026 at Swanton Morley Village Hall at 7pm.

## Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 8<sup>th</sup> June 2026
4. To receive matters arising from the minutes of 8<sup>th</sup> June 2026
5. Finance
  - a. To Receive a Finance report from the Clerk
  - b. Accounts to approve for payment.

| Payee – July 2026             | Description            | Type         | Amount          |
|-------------------------------|------------------------|--------------|-----------------|
| TV Licence                    | TV Licence             | Direct debit | £15.00          |
| Swanton Morley Parish Council | Grasscutting           | Direct debit | £297.50         |
| YU Energy                     | Electricity            | Direct debit | £280.14         |
| Cellair                       | Bar Gas                | BACS         | £31.20          |
| Dereham Hire & Sales          | Scaffolding            | BACS         | £134.40         |
| Force Fresh                   | Consumables            | BACS         | £91.43          |
| TP Fire                       | Faulty Call points     | BACS         | £310.20         |
| English Security              | Annual Monitoring      | BACS         | £276.00         |
| Oaks CCTV                     | Annual contract        | BACS         | £417.60         |
| Goff Petroleum                | Heating Oil            | BACS         | £1308.61        |
| Dereham Electrical            | PAT Testing            | BACS         | £149.10         |
| Dereham Electrical            | Repair to ceiling tile | BACS         | £30.00          |
|                               |                        | <b>Total</b> | <b>£3341.18</b> |

- c. To review the 2026/27 financial forecast
- d. To discuss the price increase for the wedding package

6. Maintenance
  - a. To receive a quotation for protective plastic barriers for the blinds
7. To receive any correspondence relating to the Village Hall
8. To request items for the next agenda
9. To agree the date and time of the next meeting to be held on 14<sup>th</sup> September 2026