

## **SWANTON MORLEY VILLAGE HALL TRUST**

A meeting of Swanton Morley Village Hall Trust was held on Monday 12<sup>th</sup> June 2023 at Swanton Morley Village Hall. The meeting commenced at 7pm.

Present: Mr R Atterwill (Chair), Mrs B O'Dowd (Vice Chair), Mr J Venworth, Mr D Turner and Mr J Rodrigues

Also in attendance was Mrs K. Pickard (Clerk)

### **1. To receive apologies for absence**

None received

### **2. To receive declarations of interest**

None declared

### **3. Minutes of meeting held 5<sup>th</sup> June 2023 to be agreed and signed**

Mr Venworth proposed that the minutes are accepted seconded by Mr R Atterwill and carried

### **4. Matters arising from the minutes of 11<sup>th</sup> April 2023 (for information only)**

None were raised

*Mrs Walker-Fraser joined the meeting*

### **5. Finance**

Mr Atterwill requested that the remainder of the Village Hall meeting is deferred.

It was felt that the income structure needed further work and specific analysis information was required for functions that are in the diary.

All agreed

- a) To receive a quotation for a replacement fire alarm
- b) To receive a quotation for lockable bins
- c) To receive a quotation for replacement double glazed panes for the main hall
- d) To receive a quotation for a replacement dishwasher
- e) To receive a quotation for a replacement glass washer
- f) To receive a quotation for an electric cooker
- g) To receive a quotation to repair the shower wall
- h) To receive an update on the waste contract
- i) To receive an up to date income report

### **6. To agree the Village Hall budget for 2023/2024**

This item was deferred until July

### **7. To discuss the Village Hall Trust paying the Parish Council for the grass cutting of the playing field**

This item was deferred until July

**8. To receive any correspondence relating to the Village Hall**

Nothing was raised

*Meeting Suspended for Further Time Allocated to the Public*

Nothing was raised

**9. To request items for the next agenda**

Budget

Income report

Grass cutting

**10. To agree the date and time of the next meeting to be held on Monday 12<sup>th</sup> June 2023**

**All agreed**

**The meeting closed at 7.15pm**

Approved by \_\_\_\_\_ Date \_\_\_\_\_

Signed \_\_\_\_\_