

SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

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Dated this day 5th November 2025

Kelly Pickard

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 10th November 2025 at Swanton Morley Village Hall at 7pm.

Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 8th September 2025
4. To receive matters arising from the minutes of 8th September 2025
5. Finance
 - a. To Receive a Finance report from the Clerk
 - b. Accounts to approve for payment.

Payee – November 2025	Description	Type	Amount
O2	Phone bill	Direct debit	£32.28
TV Licence	TV Licence	Direct debit	£15.00
YU Energy	Electricity	Direct debit	£371.47
Breckland Council	Business rates	Direct debit	£112.00
Swanton Morley Parish Council	Grasscutting	Direct debit	£297.50
Anglian Water	Water rates	Direct debit	£350.00
English Security	Annual Intruder Alarm Service	BACS	£90.00
Force Fresh	Consumables	BACS	£64.92
Robin Goreham	Internal Audit	BACS	£80.00
Force Fresh	Consumables	BACS	£50.24
		Total	£1463.41

- c. To receive an update on the grant funding for a community orchard and wildlife area
 - d. To receive the Internal Audit report for 2024/2025 financial year
6. Maintenance
 - a) To receive a report on refurbishment work to consider for a grant application.
 - b) To receive an update on the changing room shower remedial work
7. To receive any correspondence relating to the Village Hall
8. To request items for the next agenda
9. To agree the date and time of the next meeting to be held on 8th December 2025