

SWANTON MORLEY VILLAGE HALL

Charity Registration No: 1015751

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Dated this day 9th April 2025

Kelly Pickard

(on behalf of Swanton Morley Village Hall Trust)

The next meeting of Swanton Morley Village Hall Trust will be held on 14th April 2025 at Swanton Morley Village Hall at 7pm.

Business to be Transacted

1. To Receive Apologies for Absence
2. To Receive Declarations of Interest
3. To agree and sign the minutes of the Village Hall Trust meeting held on 10th March 2025
4. To receive matters arising from the minutes of 10th March 2025
5. Finance
 - a. To Receive a year-end Finance report from the Clerk
 - b. Accounts to approve for payment.

Payee – March 2025	Description	Type	Amount
O2	Phone bill	Direct debit	£31.16
TV Licence	TV Licence	Direct debit	£15.00
Biffa	Waste removal	Direct debit	£157.50
Swanton Morley Parish Council	Grasscutting	Direct debit	£297.50
Anglian Water	Water rates	Direct Debit	£350.00
PJ Plumbing	Port Valve replacement	BACS	£193.64
Force Fresh	Consumables	BACS	£124.40
Force Fresh	Consumables	BACS	£48.64
APF Fire & Protection	Fire Extinguisher Service	BACS	£187.80
Scribe Accounts	Annual subscription	BACS	£414.72
		Total	£1820.36

6. Maintenance

- a) To receive an update on installation of PV solar panels on the Village Hall
- b) To receive an update on the water leak investigation and agree any actions necessary
- c) To consider a quotation to repair the shower wall in the changing rooms
- d) To consider quotations for replacement blinds

7. To discuss the VE/VJ Day Commemoration

8. To receive any correspondence relating to the Village Hall

9. To request items for the next agenda

10. To agree the date and time of the next meeting to be held on 12th May 2025